

Risk Assessment

NOTE: Before completing this risk assessment please see guidance notes towards the end of the document.

Date:	29 th Oct 2020	Club Name:	Southwell City FC
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Assessors Name:	Richard Miller	Signature:	Richard Miller	Date:	Ongoing (at least weekly or as per government guidance updates)
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Endorsed By:	Geoff Ritson	Signature:	Geoff Ritson	Position:	Club Secretary	Date:	28 th Oct 2020
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Description of assessment	Coronavirus (COVID-19) – Football Training, Competitive matches
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Location Details	Southwell grounds of Memorial, Church Street and Brinkley
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Identified Hazards	Who may be affected	Risk Level before control measures S x L = R				Existing control measures	Additional Control measures required	To be actioned by	Completion date	Final Risk level S x L = R			
		S	L	R	RR					S	L	R	RR
COVID-19 General	Footballers, coaches, spectators	5	3	15	H	<ul style="list-style-type: none"> Anyone who meets one of the following criteria must follow the Governments guidance on Self Isolation: <ul style="list-style-type: none"> Has a high temperature, loss / change in taste or smell or a new persistent cough? Is a vulnerable person (by virtue of their age, underlying health condition, clinical condition) Is living with someone in self-isolation or a vulnerable person. All supporters asked to complete a NHS test and trace QR code on arrival. A manual system is available 	<ul style="list-style-type: none"> Observations of practice 	Richard Miller or other nominated member of the committee	Ongoing	4	1	4	L

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					<p>via the manager of their team or the clubhouse if open.</p> <ul style="list-style-type: none"> • Southwell parents have read clubs charter re symptomatic conditions. • All supporters, players and officials have access to information via UK cascade policy re Covid-19 • Managers/nominated person reminds spectators each game. • Pre note to visiting teams set out the requirements ahead of visiting Southwell venues. • Visitor numbers will be restricted where practical. Guidance is one per player and a maximum of 30 supporters per game. • Spectators reminder to social distance. Increasing touch lines advised to managers, including use of coaches sides or the ends subject to significant distance from the goal. 										
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						<ul style="list-style-type: none"> Public park and some non-football visitors expected who will be asked if practical 							
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COVID-19 Lack of awareness; knowledge of clubs protocols	Footballers, coaches, spectators	5	3	15	H	<ul style="list-style-type: none"> All players consent via an online form and or a paper record of their own consent to play. All players sign a code of conduct each year In 2020 this includes a covid element re expectations Supportive guidance issued and all coaches have attended a call re competitive matches. Use of Web, alternate media and e-mail to touch base with all coaches. 	Observations	Richard Miller or committee member	Ongoing	5	1	5	M

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						<ul style="list-style-type: none"> Regular updates provided as situations develop/change 							
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COVID-19 Transmission re facilities	Footballers, coaches, spectators	5	3	15	H	<ul style="list-style-type: none"> Subs will socially distance. No sub 'dug outs' to be used Signage confirms suitable handwashing approach. Managers discuss with players and parents Guidance via Club web site. Sanitisation PPE/equipment provided. Players bring names/won water bottle and hand sanitiser 	Observations	Richard Miller or committee member	Ongoing	5	1	5	M

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						<ul style="list-style-type: none"> Managers will take a register each session 								
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COVID-19 Somebody showing Symptoms	Footballers, coaches, spectators	5	3	15	H	<ul style="list-style-type: none"> Return home immediately Avoid touching anything Cough or sneeze into a tissue and put it in a bin, or if they do not have tissues, cough and sneeze into the crook of their elbow. They must then follow the guidance on self-isolation and not return to training until their period of self-isolation has been completed. Screening checks completed each event – training or game with player. 				5	1	5	M

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						<ul style="list-style-type: none"> Parent/players coach Covid charters released via various media 							
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Travelling to and from training and or competitive matches Catching and Spreading	Footballers, coaches, spectators	5	3	15	H	<ul style="list-style-type: none"> Where possible all footballers should travel to site alone using their own transport. Footballers are encouraged to not use public transport to arrive at training however if they have no choice, Government guidance should always be followed. 				5	1	5	M

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					<ul style="list-style-type: none">• If Footballers have no option but to share transport:<ul style="list-style-type: none">○ Journeys should be shared with the same individuals and with the minimum number of people at any one time – these individuals should remain in the same training group throughout the session○ Good ventilation (i.e. keeping the windows open) and facing away from each other may help to reduce the risk of transmission○ The vehicle should be cleaned regularly using gloves and standard cleaning products, with particular emphasis on handles and other areas where passengers may touch surfaces• Any restrictions imposed on the car park should always be adhered to.• Players bring own hand sanitizer (named) and use at points during the game as needed.									
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Travelling to and from training Catching and Spreading (continued)	Footballers, coaches, public	5	3	15	H	<ul style="list-style-type: none"> Parents observing training must socially distance 				5	1	5	M

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Site Access Catching / Spreading	Footballers, coaches, public	5	3	15	H	<ul style="list-style-type: none"> The changing rooms and indoor areas of the sports ground will remain strictly closed with access only being allowed to the outdoor areas of the ground. All gates, access points leading to the training area will remain open where possible, minimising the touch points. Should there be any common touch points, these will be regularly cleaned. Staggered games times and sessions will be organised where required, if social distance can not be maintained. Players bring own named hand sanitizer 				5	1	5	M

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Facilities Catching / Spreading	Footballers, coaches, public	5	3	15	H	<ul style="list-style-type: none"> Club house will offer drinks/snack for consumption outside. One-way system in operation Face Coverings required within the building for catering and/or toilets 				5	1	5	M

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						<p>(age 12+). Exclusions may apply.</p> <ul style="list-style-type: none"> • Signage utilized re social distance and to maintain 2-meter distancing. • Ordering, payment and collection points varied to minimize risks • Protection via a screen to be installed • No consumption within club house. • Drinks within paper cup/disposable and/or cans. • Signing in sheet to support test and trace, where people have been unable to use the NHS test and trace board. • Contactless payment will be in place during September • Staff member briefed re protocols, has PPE to support 									
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Cleaning Equipment	Footballers, coaches, public	5	3	15	H	<ul style="list-style-type: none"> • All equipment will be disinfected before and after the sessions start. 				5	1	5	M

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Catching / Spreading						<ul style="list-style-type: none">• Goal posts and corner flags will be wiped at half time• Boots, goalkeeping gloves and other attire required for the sessions must be brought from home and not shared.								
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Applying First Aid Catching / Spreading	Footballers, coaches, public	5	3	15	H	<ul style="list-style-type: none"> A PPE pack has been provided to all managers and top ups can be arranged via the club. Guidance issued re 1st aid Consideration must also be given to potential delays in emergency services response, due to the current pressure on resources Consider preventing or rescheduling high-risk work or providing additional competent first aid or trauma resources. 	Review of 1 st aid notes	Richard Miller	End of Nov 2020	5	1	5	M

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COVID-19 Lack of awareness	Footballers, coaches	5	3	15	H	<ul style="list-style-type: none"> Where possible, the latest government campaign posters will be displayed. Coaches will keep up to date with the latest Government guidance and information. We will continually adopt and review new government / WHO guidance as and when it is available. 				5	1	5	M

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Vulnerable Groups 'Increased Risk'	Footballers, coaches	5	4	20	VH	<ul style="list-style-type: none"> Coaches and footballers / children known to be at an increased risk of severe illness from coronavirus (COVID-19) to be particularly stringent in following social distancing measures. Coaches and footballers / children who have received information from their GP will be asked to remain shielding until further notice. 				5	1	5	M

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Guidance Notes

SEVERITY	5	5	10	15	20	25
	4	4	8	12	16	20
	3	3	6	9	12	15
	2	2	4	6	8	10
	1	1	2	3	4	5
		1	2	3	4	5
	LIKELIHOOD					

LIKELIHOOD	
5	Almost Certain – Very High Risk
4	Probable – High Risk
3	50/50 – Medium Risk
2	Improbable – Low Risk
1	Almost impossible – Low Risk

SEVERITY	
5	Fatality – Very High Risk
4	Severe incapacity – High Risk
3	Absent 3 weeks – Medium Risk
2	Absent less than 1 day – Low Risk
1	Insignificant – Low Risk

1-4 LOW	5-9 MEDIUM	10-15 HIGH	16-25 VERY HIGH
Continue with existing control, however, monitor for changes. Implement any additional control measures required, within the timescales given in the risk assessment.	Requires attention to reduce the rating as well as regular ongoing monitoring. Implement any additional control measures required, within the timescales given in the risk assessment.	Requires immediate attention to bring the risk down to an acceptable level. Implement the control measures required, within the timescales given in the risk assessment and continue to review working practices to reduce the probability of an accident to the lowest possible level.	Stop immediately the risk is too high. Take immediate action to reduce the risk to the lowest level possible.

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Additional comments:

1. This risk assessment needs to be discussed with all teams and those involved with them (managers, coaches, players, and helpers) to ensure that they are fully aware of all control measures
2. Clubs are to sign an acknowledgement sheet for their understanding of this risk assessment
3. The risk assessment is to be reviewed on an ongoing basis as per government guidance
4. This risk assessment must be approved by a nominated person for health and safety before being issued as a live document

Assessor 1 name:	Richard Miller	Signature:	Richard Miller	Date:	28th Oct 2020
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Assessor 2 name:	Geoff Ritson	Signature:	Geoff Ritson	Date:	28th Oct 2020
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