

# SOUTHWELL FOOTBALL – SENIOR RISK ASSESSMENT

EVENT DETAILS	
<b>EVENT:</b>	<b>DATE:</b>
Senior Competitive Games and Training	25th July
<b>CLUB LEAD NAME, ROLE FOR SESSION AND CONTACT NUMBER:</b>	
Jonny Upton, Manager, 07920804357.	
<b>SECOND ADULT NAME, ROLE FOR SESSION AND CONTACT NUMBER:</b>	
Oli Webster- Assistant- 07970283199	
<b>DESIGNATED SAFEGUARDING PERSON NAME AND CONTACT DETAILS:</b>	
Richard Miller <a href="mailto:richard@blueskycare.org">richard@blueskycare.org</a> 0754 542 5147	

CLUB POLICIES AND PROCEDURES BEING FOLLOWED	YES	NO
Safeguarding children	✓	
Adults at risk	✓	
Social media use	✓	
Use of photograph and filming	✓	
Anti-bullying	✓	
Code of Conduct, including acceptable behaviour	✓	
Equality, diversity and inclusion	✓	
Managing challenging behaviour	✓	
Other(s): e.g. parent/carers consent	✓	

VENUE DETAILS (e.g. Club)	
<b>VENUE NAME AND ADDRESS:</b>	
Memorial Ground, Bishops Drive, Southwell, Notts, NG25 0JP and away venues subject to their own location risk analysis.	
<b>VENUE LEAD CONTACT NAME:</b>	<b>CONTACT NUMBER:</b>
Vicki Hayward	0799 061 3077
<b>VENUE GPS CO-ORDINATES:</b>	<b>WIFI ACCESS:</b>
Latitude: 53.073966   Longitude: -0.953381	No

EMERGENCY PROCEDURES	
<b>Emergency Action Plan:</b>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
<b>Location of nearest defibrillator:</b>	Clubhouse and or Minster school
<b>Name of designated runner to bring defibrillator to incident site:</b>	Oliver Webster

INSURANCE COVER	YES	NO
Personal Accident and Public Liability insurance cover	✓	

# GRASSROOTS CLUB RISK ASSESSMENT

Amendment record	Key Items
30 <sup>th</sup> Nov	Addition of tiers.
14 <sup>th</sup> March	Removal of tiers following cessation by Government
14 <sup>th</sup> March	Update re 1st aid CPR; linked to Government guidance, FA guidance and resuscitation council guidance – page 8 (Managing Injuries)
26 <sup>th</sup> March	Additional conditions relating to restrictions 29 <sup>th</sup> March to 12 <sup>th</sup> April re 1) changing 2) hospitality 3) Pre screening 4) goal posts 5) Sharing of equipment.

Area of risk	Whom is the risk to/affecting?	Risk rating: red, amber, green (RAG)* Pre action	Solution/mitigation (Consider what if...?)	Solution/mitigation RAG rating	Review post-activity and by whom
<b>Spectator awareness - Spectators briefed on activity.</b>	Spectators, players, officials	Amber	<ul style="list-style-type: none"> <li>Anyone who meets one of the following criteria must follow the Governments guidance on Self Isolation:                             <ul style="list-style-type: none"> <li>Has a high temperature, loss / change in taste or smell or a new persistent cough?</li> <li>Is a vulnerable person (by virtue of their age, underlying health condition, clinical condition)</li> </ul> </li> </ul>	Green	<p>Ongoing monitoring of guidance and cascade to Managers. By the executive committee and Covid 19 Officer</p> <p>Some observations of compliance may occur in April or May 2021 to support Managers where required.</p>

			<ul style="list-style-type: none"> <li>○ Is living with someone in self-isolation or a vulnerable person.</li> </ul> <p>All supporters asked to complete a NHS test and trace QR code on arrival. A manual system is available via the manager of their team or the clubhouse if open.</p> <p>Southwell parents have read clubs charter re symptomatic conditions.</p> <p>All supporters, players and officials have access to information via UK cascade policy re Covid-19</p> <p>Managers/nominated person reminds players each game.</p> <p>Pre note to visiting teams set out the requirements ahead of visiting Southwell venues.</p> <p>Pre 12<sup>th</sup> April, no spectators permitted.</p> <p>Public park and some non-football visitors expected who will be asked if practical</p>		
<b>Player awareness – Player consent obtained.</b>	Players, opposition, coaches	Red	All players consent via an online form and or a paper record of their own consent to play.	Green	An additional reminder will be released by the club weekend of the 26 <sup>th</sup> March
<b>Self discipline and awareness – Code of conduct</b>	Players, opposition, officials	Amber	<p>All players sign a code of conduct each year</p> <p>In 2020/21 season this includes a covid element re expectations</p>	Green	Monitored via clubs internal Love Admin system for player registration.
<b>Knowledge of club's protocols – Covid 19 protocols advised to and discussed with managers</b>	Players, coaches, supporters, officials	Red	<p>Supportive guidance issued and all coaches to attend a call re competitive matches.</p> <p>Use of Web, alternate media and e-mail to touch base with all coaches.</p>	Green	Monitoring of guidance and updates released as required. Covid Officer

<b>Pre game management of covid risks</b>	Players, official, coaches, supporter	Amber	All players conduct a self-assessment pre a game or training.  Records held by the club for up to 21 days to support test and trace.	Green	This will be supported by a form on the web for parents/players to read from the 27 <sup>th</sup> March.
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Catering	Volunteers	Red	<p>Club house will be closed until 12<sup>th</sup> April for all service. Post this it is expected to open on the following conditions:</p> <p>Club house will offer drinks/snack for consumption outside.</p> <p>One-way system in operation</p> <p>Face Coverings required within the building for catering and/or toilets (age 12+). Exclusions may apply.</p> <p>Signage utilized re social distance and to maintain 2-metre distancing.</p> <p>Ordering, payment and collection points varied to minimize risks</p> <p>Protection via a screen to be installed</p> <p>No consumption within club house.</p> <p>Drinks within paper cup/disposable and/or cans.</p> <p>Signing in sheet to support test and trace, where people have been unable to use the NHS test and trace board.</p> <p>Contactless payment in place</p> <p>Staff member briefed re protocols, has PPE to support</p>	Green	N/A

<b>Organisational control – committee briefings</b>	All may be affected by poor or lack of communication	Amber	Monthly calls occur between a Covid ‘support group’ who assess risk from facilities and activities to players, coaches, officials and supporters	Green	
<b>Coach awareness – trained to check that self-screen checks have been done and were negative.</b>	Players, spectators and Officials	Amber	Support via club web and calls.  Checks occur each event – training and or games.	Green	N/A
<b>Travel arrangements (see page 7)<sup>3</sup> 5.4</b>	Players	Amber	<ul style="list-style-type: none"> <li>Where possible all footballers should travel to site alone using their own transport/with family or support bubbles</li> <li>Footballers are encouraged to not use public transport to arrive at training however if they have no choice, Government guidance should always be followed.</li> <li>If Footballers have no option but to share transport: <ul style="list-style-type: none"> <li>Journeys should be shared with the same individuals and with the minimum number of people at any one time.</li> <li>Good ventilation (i.e. keeping the windows open) and facing away from each other may help to reduce the risk of transmission</li> <li>The vehicle should be cleaned regularly</li> </ul> </li> </ul>	Green	N/A

			<p>using gloves and standard cleaning products, with particular emphasis on handles and other areas where passengers may touch surfaces</p> <ul style="list-style-type: none"> <li>Any restrictions imposed on the car park should always be adhered to.</li> </ul>		
<b>Players – risk of transmission including Changing/showers:</b>	Players, Coaches	Red	<p>Players advised to come changed if possible.</p> <p>No shirts should be shared. Bibs would be an alternate to sharing club shirts.</p> <p>Only post 12<sup>th</sup> April will changing will be provided. It will remain closed until this date. 2 x per team. Max numbers within 7</p> <p>Managers requested to manage players to maximise social distance.</p> <p>Showers will not be available</p> <p>Goal posts do not need to be specifically cleaned unless concerns exist re frequent hand touching, leading to transmission risks.</p>	Green	All managers
<b>Transmission off field</b>	Players and coaches	Red	<p>Subs will social distance.</p> <p>No sub ‘dug outs’ to be used</p>	Green	

# GRASSROOTS CLUB RISK ASSESSMENT

Area of risk	Is there an additional risk to disabled'or impairment-specific participants (children and adults)	Risk rating: red, amber, green (RAG)*	Solution/mitigation (Consider what if...?)	Area of risk  Solution/mitigation RAG rating	Review post-activity and by whom	g: red, amber, AG)* Pre acti
<b>Transmission re facilities</b>	Players, coaches, spectators	Red	Sign able confirms suitable handwashing approach.  Managers discuss with players.  Guidance via Club web site.  Sanitisation PPE/equipment provided.	Green	On going monitoring.	
<b>No details of attendees</b>	Players, and others	Amber	Managers will take a register each session	Green		
<b>Relevant medical information in respect of participants</b>	Player	Amber	Allergy info collated each year	Green	N/A	
<b>Emergency contact numbers for players</b>	Player	Green	No amendment. Details held via existing systems and processes	Green	N/A	
<b>Players – saliva</b> • <b>Spitting</b> • <b>Gum</b>	Players and coaches	Amber	Limited situations but forms part of the clubs charter re covid.  Reinforced by managers each game	Amber- always communicating	All managers(& adult players)	

# GRASSROOTS CLUB RISK ASSESSMENT

Area of risk	Whom is the risk to/affecting?	Risk rating: red, amber, green (RAG)* Pre action	Mitigation	Solution/mitigation RAG rating	Review post-activity and by whom
<b>Managing injuries</b>	Players	Amber	<p>Coaches have 1<sup>st</sup> aid qualifications</p> <p>Coaches will follow interim guidance from FA, can use of the Boot Room learning</p> <ul style="list-style-type: none"> <li>• CPR – adults – chest compressions only recommended.</li> <li>• If CPR is performed, use a face shield/PPE including any helpers. Where not available a covering such as a cloth, will provide some protection, while allowing breaths through.</li> <li>• If CPR performed, supporting responders to monitor themselves for 14 days unless individual develops Covid-19 when isolation advice should be sought.</li> <li>• Consideration must also be given to potential delays in emergency services response, due to the current pressure on resources.</li> </ul>	Green	<p>Observations and feedback</p> <p>Face shields available with Defibrillators</p>

<b>Access to Personal Protective Equipment (PPE) for First Aiders</b>	Player and coach	Amber	Coaches will receive a PPE pack and can if needed top up and seek reimbursement.	Green	N/A
<b>Managing someone who becomes symptomatic</b>	Player and coach	Amber	<ul style="list-style-type: none"> <li>• Return home immediately</li> <li>• Avoid touching anything</li> <li>• Cough or sneeze into a tissue and put it in a bin, or if they do not have tissues, cough and sneeze into the crook of their elbow.</li> <li>• They must then follow the guidance on self-isolation and not return to training until their period of self-isolation has been completed.</li> <li>• Screening checks completed each event – training or game with player.</li> <li>• Parent/players and coach covid charters released via various media</li> </ul>	Green	N/A

# GRASSROOTS CLUB RISK ASSESSMENT (continued)

## RISK ASSESSMENT COMPLETED BY:

**NAME:** Jonny Upton

**CLUB ROLE:** 1st Team Manager

**SIGNATURE:**

Digitally signed by upjonjon  
Date: 2020.07.27 10:55:06 +01'00'

**DATE:** **26/3/21**

## CHECKED BY CLUB COMMITTEE MEMBER:

**NAME:** Richard Miller

**CLUB ROLE:** Welfare and Covid 19 Officer

**SIGNATURE:**

**R Miller, 26.3.21**

**DISCLAIMER:**

This guidance is for general information only and does not constitute legal advice, nor it is a replacement for such, nor does it replace any Government or PHE advice; nor does it provide any specific commentary or advice on health-related issues. Affected organisations should therefore ensure that they seek independent advice from medical practitioners, or healthcare providers, prior to implementing any re-opening plan, as required. Independent legal advice should be sought, as required and depending on your, or relevant circumstances.

While efforts have been taken to ensure the accuracy of this information at the time of publication, the reader is reminded to check the Government website to obtain the most up-to-date information regarding social distancing and any other Government measures.



**FOR ALL**

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